

WORK SCHEDULES/REST PERIODS

Undergraduate Student Employees: As stated above, student employees are not to work more than 18 hours per week while school is in session. They are entitled to work up to a maximum of 40 hours per week when school is not in session, between semesters and during summer vacation.

Rest Periods: Per Staff Personnel Policy 32-B.2: "A part-time employee may be granted one paid 15-minute rest period for each work period of three continuous hours or more not to exceed two rest periods per day." This policy applies to Student Assistant employees. Additionally, lunch breaks will be taken at the discretion of the supervisor and will not be paid.