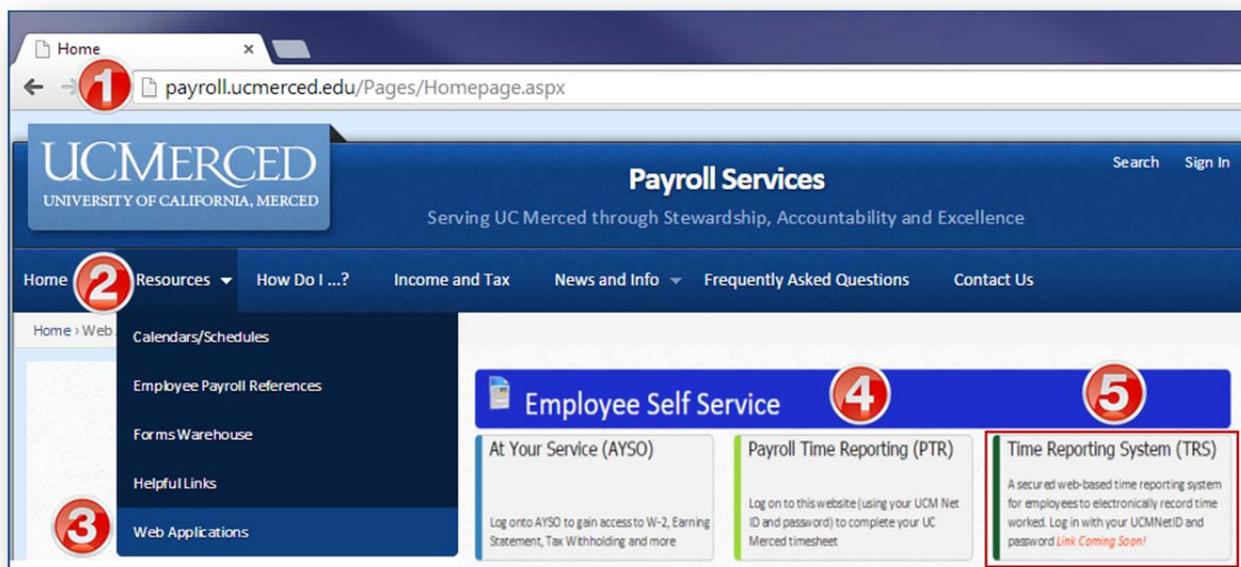


How Do I Log Into TRS?



1. Go to the Payroll Services Website at payroll.ucmerced.edu
2. Select the “Resources” tab
3. Select on “Web Applications”
4. Under “Employee Self Service”
5. Select on “Time Reporting System (TRS)”



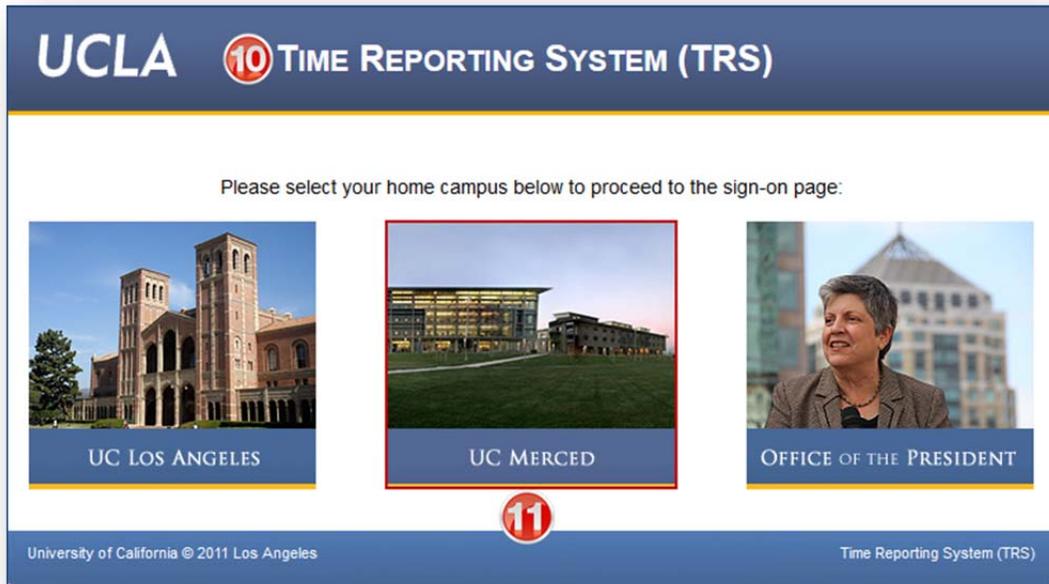
6. The “UC Merced Single Sign On” page will open
7. Enter your “UCMNETID”
8. Enter your “PASSWORD”
9. Click “LOGIN”



How Do I Log Into TRS?



10. The “Time Reporting System (TRS)” landing page will open.
11. Select on “UC Merced”



12. Your “Time Reporting System (TRS)” home page will open
13. Under “Access TRS” select your designated role
14. Click “Logout” when you are done

